

Parental Consent/Objection Model Form

Step 1: Understand Your Rights

The school district **will not** proceed with an initial evaluation or initial placement and provision of special education services without your prior written consent.

For other actions, the school district **will** proceed with the proposed or refused action(s) in the prior written notice **unless**:

- you object in writing within 14 calendar days _____ (date) **and**
- you either request a conciliation conference, a meeting with appropriate individualized education program (IEP) team members, file an impartial due process hearing, or you request a mediation or a facilitated team meeting.

If you would like to request a mediation, facilitated team meeting, or a due process hearing, please contact MDE at 651-582-8689 or by email at mde.adrservices@state.mn.us.

Step 2: Review the school district's proposed or refused action(s) as described in the prior written notice.

Step 3: Check one of the boxes to indicate your response to the proposed or refused action(s).

Consent: I agree, so the school district will proceed with the proposed or refused action(s) in the prior written notice.

or

Objection: I do not agree and **I request a conciliation conference** to be held within ten calendar days from the date the school district receives this request to resolve my concerns and understand the school district will not proceed with the proposed or refused action(s) in the prior written notice.

or

Objection: I do not agree and **I request a meeting with appropriate members of my child's IEP team** to resolve my concerns and understand the school district will not proceed with the proposed or refused action(s) in the prior written notice.

If you choose this option, please explain the specific part that you object to:

Step 4: Sign, date, and return this form.

Parent or Guardian Signature (or Student if age 18 or older) Date (month/day/year)

Return this form to: _____

This form may be available in other formats. Contact [school contact person] at [phone number and/or email].

School use only:

Date received: _____ Date evaluation due: _____