

Special Education Students Enrolled at a State Approved Alternative Program (SAAP) Rules of Thumb

SAAP Includes:

Area Learning Centers (ALC) – school classification 41; Alternative Learning Program – school classification 42; Targeted Services – school classification 45; and Contract Alternative Programs – school classification 43.

1. Dual enrolled refers to students who are enrolled full-time at a traditional school and after the normal school day are enrolled at a SAAP.
2. Concurrently enrolled refers to a student who is enrolled part-time at a traditional school and is also enrolled in a SAAP.
3. Service Hours are not reported on records with a Special Education Evaluation Status 1.
4. Students dual or concurrently enrolled within the same district must have the same Special Education Evaluation Status, Federal Instructional Setting and Primary Disability on all overlapping enrollment records.
5. Students dual or concurrently between two districts need not have the same Special Education Evaluation Status, Federal Instructional Setting or Primary Disability.
 - a. The SAAP reports Special Education Evaluation Status 4, 6 or 9 only if it is providing special education services.
 - b. If the SAAP is not providing special education services, report Special Education Evaluation Status 1.
6. SAAP – midpoints are never applied; the SAAP should report Special Education Service Hours only if it is providing special education services. (Only state-approved alternative programs with a state-approved independent study program can report student membership using the independent study model.)
 - a. When the student is dual or concurrently enrolled within the same district, the Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must be the same.
 - b. When the student is dual or concurrently enrolled between districts, the Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not be the same.
 - The SAAP would report a Special Education Evaluation Status 1 if it is providing no special education service.

- The SAAP would report a Special Education Evaluation Status of 4, 6 or 9 if it is providing special education services; it must then also report a Federal Instructional Setting and Primary Disability.
7. Targeted Services – midpoints are not applied. Special Education Service Hours are required if the Targeted Services program is providing special education services.
 - a. When the Targeted Services student is enrolled within the same district, the Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must be the same on overlapping enrollment records.
 - b. When the Targeted Services student is enrolled between districts, the Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not be the same.
 - The Targeted Services reports Special Education Evaluation Status 1 if it is providing no special education service.
 - The Targeted Services would report a Special Education Evaluation Status of 4, 6 or 9 if it is providing special education services; it must then also report a Federal Instructional Setting and Primary Disability.
 8. When special education is provided as part of an independent study credit, the special education teacher's time can count as special education service hours, but not membership hours. For example, time that a special education teacher tutors the student one-on-one with the coursework associated with an independent study credit is direct special education service but is not membership time. This student's membership is based on completion of the independent study credit, not seat-time. Special Education Service Hours cannot exceed membership hours.

Tutoring, in most cases, would not be considered special education services as it is assisting the student to complete a credit. The point here is that special education is a uniquely designed instructional service and not tutoring for the student to achieve a credit.

9. When special education service is provided outside of a specific independent study or seat-based credit, that time can be counted as student membership and Special Education Service Hours. If the service times and dates are specified in the Individual Education Plan (IEP), time that the student is scheduled for special education service outside of a specific course but for which the student is absent, can be counted as membership hours and Special Education Services Hours, but not attendance hours. Special Education Service Hours cannot exceed membership hours.

Enrolled only at SAAP, Dual Enrolled, or Summer	Enrolled only at ALC Regular School Year	Dual Enrolled Regular School Year Within District	Dual Enrolled Regular School Year Between Districts	Summer Term
<p>SAAP (school classification 41-43)</p> <p>No Independent Study Independent Study Flag = N</p>	<p>Midpoint not applied.</p> <p>SAAP Service Hours must > 0.</p> <p>Special Education Evaluation Status 4, 6 or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must match on both records.</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instruction Setting and Primary Disability need not match on both records.</p> <p>Special Education Evaluation Status 4, 6 or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint not applied.</p> <p>SAAP Service Hours must > 0.</p> <p>Special Education Evaluation Status 4, 6, or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p> <p>Extended School Year (ESY) record (SAC 46) can overlap with SAAP summer record. Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not match on both records.</p>
<p>SAAP (school classification 41-43)</p> <p>With Independent Study Independent Study Flag = Y</p>	<p>Service Hours must be > 0.</p> <p>Special Education Evaluation Status 4, 6 or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must match on both records.</p>	<p>Midpoint Applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not match on both records.</p> <p>Special Education Evaluation Status 4, 6, or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint not used</p> <p>SAAP Service Hours must be > 0.</p> <p>Special Education Evaluation Status 4, 6, or 9 only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p> <p>Extended School Year (ESY) record (SAC 46) can overlap with SAAP summer record. Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not match on both records.</p>
<p>Targeted Services (school classification 45)</p>	<p>Not Applicable – By design, Targeted Services programs are extended day and/or extended year, i.e., dual enrollment.</p>	<p>Midpoint applied to traditional record only.</p> <p>Targeted Services Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must match on both records.</p>	<p>Midpoint applied to traditional record only.</p> <p>Targeted Services Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not match on both records.</p> <p>Special Education Evaluation Status 4, 6, or 9 at Targeted Services only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint not used</p> <p>Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status 4, 6, or 9 only if Targeted Services is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p> <p>Extended School Year (ESY) record (SAC 46) can overlap with SAAP summer record. Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not match on both records.</p>

Concurrently Enrolled	Within Same District Part Time at Traditional School	Within Same District Between Two SAAPs	Between Two Districts Part Time at Traditional School	Between Two Districts Between Two SAAPs
<p>SAAP (classification 41 – 43)</p> <p>No Independent Study on any SAAP record</p> <p>Independent Study Flag = N</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must be the same for both records.</p>	<p>Midpoint not applied.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must be the same for both records.</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not be the same for both records.</p> <p>Special Education Evaluation Status 4, 6, or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint not applied.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not be the same for both records.</p> <p>Special Education Evaluation Status 4, 6, or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>
<p>SAAP (classification 41 – 43)</p> <p>With Independent Study on one or both SAAP records</p> <p>Independent Study Flag = Y</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must be the same for both records.</p>	<p>Midpoint not applied.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability must be the same for both records.</p>	<p>Midpoint applied to traditional record only.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not be the same for both records.</p> <p>Special Education Evaluation Status 4, 6, or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>	<p>Midpoint not applied.</p> <p>SAAP Service Hours may = 0 or > 0.</p> <p>Special Education Evaluation Status, Federal Instructional Setting and Primary Disability need not be the same for both records.</p> <p>Special Education Evaluation Status 4, 6, or 9 at SAAP only if SAAP is providing special education services. If not, students should be reported with a Special Education Evaluation Status 1.</p>