



District-Owned School Bus Transaction

Report Due Immediately Following Any Transaction

Submit for each district-owned bus added or deleted

District Information

District Name: _____ District Number: _____ District Type: _____

Contact Person: _____ Phone: _____ Email: _____

Bus Purchase Information

Bus Number: _____ **Date Delivered:** _____

Type: A-I A-II B C D

Chassis: Model Year: _____ VIN Number: _____

Blue Bird Chevrolet Ford Freightliner GMC International Spartan

Thomas Other (specify): _____

Body: Model Year: _____ Seating Capacity: _____

Blue Bird Carpenter Collins Corbeil Girardin International Mid Bus

Thomas U.S. Bus Other (specify): _____

Fuel Type: Gasoline Diesel Alternative

Bus Disposal Information

Disposal Type: Trade-In Sold Destroyed Junked

Other (specify): _____

Transaction Date: _____ **Bus Number:** _____

Chassis: Model Year: _____ VIN Number: _____

Amtran Blue Bird Chevrolet Ford Freightliner GMC International

Spartan Thomas Other (specify) _____

Body: Model Year: _____ Seating Capacity: _____

Amtran Blue Bird Carpenter Collins Corbeil Girardin International

Mid Bus Thomas U.S. Bus Other (specify): _____

Fuel Type: Gasoline Diesel Alternative

Cost Information

Include freight costs in the price of the bus.	Total Gross
If there is a trade-in, the trade-in allowance must be entered on that line.	Trade-In
	Net Cost
The tax and fees line must be completed. The tax must be paid on the total price of the bus (chassis and body) after the trade-in allowance has been deducted.	Tax/Fees
	Net Cost

Verification of Information

I hereby verify that the information provided on this form is true and accurate to the best of my knowledge.

Signature – Superintendent/Responsible Authority

Date

Descriptions of School Buses



Type A: A Type “A” school bus is a van conversion or bus constructed utilizing a cutaway front section vehicle with a left-side driver’s door. This definition includes two classifications: Type A-I, with a Gross Vehicle Weight Rating (GVWR) less than or equal to 14,500 pounds; and Type A II, with a GVWR greater than 14,500 pounds and less than or equal to 21,500 pounds.



Type B: A “type B school bus” is a conversion or body constructed and installed upon a van or front-section vehicle chassis, or stripped chassis, with a gross vehicle weight rating of more than 10,000 pounds, designed for carrying more than 10 persons. Part of the engine is beneath or behind the windshield and beside the driver’s seat. The entrance door is behind the front wheels.



Type C: A Type “C” school bus is constructed utilizing a chassis with a hood and front fender assembly. The entrance door is behind the front wheels. A “type C school bus” also includes a cutaway truck chassis or truck chassis with cab, with or without a left side door, and with a GVWR greater than 21,500 pounds.



Type D: A “type D school bus” is a body installed upon a chassis, with the engine mounted in the front, midship or rear, with a gross vehicle weight rating of more than 10,000, designed for carrying more than 10 persons. The engine may be behind the windshield and beside the driver’s seat; it may be at the rear of the bus, behind the rear wheels, or midship between the front and rear axles. The entrance door is ahead of the front wheels. A type D school bus has a maximum length of 45 feet.