

**Meeting called to order** on January 23, 2012 at 8:54 a.m. by Karen Adamson. A quorum was established.

**Members in Attendance:** Jessica Mattson, Judy Swett, Tim Finn, Nancy Jost, Maya Nishikawa, Genie Potosky, Karen Adamson, Mary Ann Marchel (conference call), Andrea Bejarano-Robinson (conference call), Cathy Nelson-Messer (conference call), Karen Joyer, Michele Willert, Karen Cadigan (conference call), Roxanne Botz, Joy Birr, Penny Hatcher (interim)

**Members Absent:** Dr. James Moore

**Staff:** Kara Hall Tempel, Lisa Cariveau, Lisa Backer, Shawn Holmes

**Visitors/Former ICC Members:** Jill Haak (conference call), Linda Wintz

**Welcome by Karen Adamson**

**Introduction by New Members**

**Recognition of Outgoing Members:** Kara shared emails sent by outgoing members expressing feelings on ending service to the ICC and wishes of welcome to new members.

**New Business:**

- Elect ICC Chair: Nominations were sought for the roles of ICC Chair and ICC Co-chair. The following nominations were received: Judy Swett (chair), Jessica Mattson (vice chair). A motion was made by Tim Finn and seconded by Nancy Jost to approve the candidates for chair and co-chair respectively. Motion carried.
- Motion made by Karen Adamson and seconded by Tim to approve the agenda. Motion carried.
- Motion made by Jessica Mattson and seconded by Karen Adamson to approve the minutes of the November 28, 2011 meeting of the ICC. Motion carried. Lisa Backer from the Minnesota Department of Education (MDE) will follow up with representatives of the Minnesota Department of Health regarding comments made in the past regarding statements of assurances.

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- Part C Application: Kara and Lisa described the application process to revise the document, accept public comment and incorporate recommendations. An ICC member noted that more information about each section is needed for the application to be understandable by the general public. MDE will host a meeting through WebEx to provide an opportunity for ICC members to learn more about the Part C Application. A "meeting wizard" will be used to identify a date that the majority of ICC members are available to participate. Genie mentioned that the Department of Human Services has concerns regarding consent provisions and the procedural safeguards requirements and will be requesting a meeting. The ICC must schedule a meeting to be held during the window of time when the public comment period is over but before the application must be submitted to the federal government.
  - Lisa reviewed the indicators and state progress in meeting the indicators on the Annual Performance Report (APR). Michele recommended and Joy seconded a revision of targets for C-2 to 95 percent for each of the remaining fiscal years of the State Performance Plan (SPP) following Office of Special Education Programs (OSEP) recommendations. Tim moved and Jessica seconded that the target for Federal Fiscal Year (FFY) 2011 and FFY 2012 be revised for outcome C from 100 percent to 92 percent. A motion was made by Jessica and seconded by Tim to approve the use of the APR and to attach a cover letter from the ICC Chair and/or Vice Chair describing the interagency nature of Part C. Jessica amended the motion to recommend that the Help Me Grow logo appear on the letter.
  - Karen Cadigan, Director of the Office of Early Learning, provided an overview of Minnesota's successful Race to the Top: Early Learning Challenge (RttT: ELC) application. The grant period is four years beginning January 1, 2012. Minnesota received 45 million dollars to simultaneously have local impact and create stronger state infrastructure. The grant focuses impact on four communities: Northside Achievement Zone in Minneapolis, the St. Paul Promise Neighborhood, Itasca County and the White Earth Reservation. The biggest piece of activity is to increase access to high quality programs

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from a supply and demand perspective – expanding the Quality Improvement Rating System (QRIS), Parent Aware. Scholarships will be provided to children in the target communities for families who are at 200% of poverty or greater. There will also be an opportunity for some districts from greater Minnesota to participate. Great workforce is also an RttT: ELC focus and will serve to move early childhood professionals up a career lattice. Early Childhood outcomes is a final focus and will include the online screening component, a revised kindergarten entrance assessment, and a cross agency, linkable data system. The QRIS system could have a positive impact on young children with disabilities in that parents and districts will be better able to identify quality sites in which to include young children with disabilities.

#### **Future Meeting Logistics**

Meeting Schedule: Meeting wizard will be used to set meetings for the remainder of the year. Once established, the meeting scheduled should be communicated to the regional IEICs. When absences are unavoidable, members are invited to share comments in key issues to the chair or to other members.

Penny will send the newly released data on Children with Special Health Needs.

Meeting adjourned at 12:28 PM CST