



Charter School and/or Authorizer Complaint Form

Please provide your contact information

Name _____
Phone number _____
Email address _____
Mailing address _____

Have you reviewed the [How to File a Charter School/Authorizer Complaint](#) guidance document?

Yes

No

Please select which type of organization you are submitting a complaint about (check all that apply):

A charter school in the state of Minnesota

An authorizer in the state of Minnesota

If you are submitting a complaint about a charter school, please complete the Charter School Complaint Form (Form A). If you are submitting a complaint about an authorizer, please complete the Authorizer Complaint Form (Form B). If you are submitting a complaint about both a charter school and an authorizer, please complete both form A and form B.

Form A: Charter School Complaint Form

1. Name of charter school _____

2. Please select your relationship to the charter school (check all that apply):

Parent of student attending the charter school

Employee of the charter school

Other _____

3. Have you already brought your concerns to the school's board of directors or other staff at the school?

Yes

No

4. If you answered yes to question number 3, please describe the outcome of bringing your concerns to the school's board of directors or staff:

5. If you answered no to question number 3, please explain the reasons why you have not brought your concerns to the school's board of directors or staff:

6. Have you already brought your concerns to the school's authorizer?

Yes

No

7. If you answered yes to question number 6, please describe the outcome of bringing your concerns to the school's authorizer:

8. If you answered no to question number 6, please explain the reasons why you have not brought your concerns to the school's authorizer:

9. What is the alleged violation? Provide a detailed description of the problem. Include a description of the event(s) and the date(s) of the alleged violation(s).

10. If known, identify the subdivision(s) of [Minnesota Statutes, Chapter 124E](#) you believe was violated:

11. How do you think this problem(s) could be resolved?

Signature _____ Date _____

Form B: Authorizer Complaint Form

1. Name of authorizer _____

2. Please select your relationship to the authorizer (check all that apply):

Parent of student attending a charter school authorized by the authorizer

Employee of a charter school authorized by the authorizer

Employee of the authorizer

Other _____

3. Have you already brought your concerns to the authorizer?

Yes

No

4. If you answered yes to question number 3, please describe the outcome of bringing your concerns to the authorizer:

5. If you answered no to question number 3, please explain the reasons why you have not brought your concerns to the authorizer:

6. What is the alleged violation? Provide a detailed description of the problem. Include a description of the event(s) and the date(s) of the alleged violation(s).

7. If known, identify the subdivision(s) of [Minnesota Statutes, Chapter 124E](#) you believe was violated:

8. How do you think this problem(s) could be resolved?

Signature_____

Date_____