



**SAMPLE – Student Performance Evaluation**

This is a sample form and is intended for districts to modify for their own use.

(Please complete this form and return it to the Work-Based Learning Coordinator no later than \_\_\_\_\_.)

Student’s Name \_\_\_\_\_ Date \_\_\_\_\_

Job Title \_\_\_\_\_

Business/Employer \_\_\_\_\_

Assigned Supervisor \_\_\_\_\_

Work-Based Learning Coordinator \_\_\_\_\_

School \_\_\_\_\_

Evaluation Period \_\_\_\_\_ / 20\_\_ to \_\_\_\_\_ / 20\_\_

**Ratings for level of attainment of performance of tasks** (to be used in the table below)

Not observed during evaluation period – **NO**

Level of performance not acceptable, student unable to perform task – **NA**

Task performed with assistance, student unable to complete task on own. – **Novice (1)**

Task performed with monitoring by supervisor, occasional questions asked – **Developing (2)**

Task performed independently and meets industry standards – **Proficient (3)**

Task performed consistently at level exceeding industry standards and employer expectations – **Mastery (4)**

**Level of Attainment**

Area/Task Assigned	NO	NA	1	2	3	4	Comments

Student’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Work-Based Learning Coordinator’s Signature \_\_\_\_\_ Date \_\_\_\_\_