

Procedure 14

Definition of Disabled Students

Data Elements: Primary Disability
Instructional Setting
Special Education Evaluation Status (SEES)
Membership Days

Procedure

With respect to Minnesota Automated Reporting Student System (MARSS), and tuition billing, students with a current Individual Family Service Plan (IFSP) or Individualized Education Program (IEP) are to be reported as handicapped or disabled. Students who outwardly appear disabled are not considered or reported to be handicapped unless they have an active IFSP/IEP. In this manual, the terms handicapped and disabled are equivalent.

Required Data Items

Students with an IFSP or IEP must have a Primary Disability greater than zero but not equal to 54, a valid Instructional Setting, and Special Education Evaluation Status (SEES) of 4 or 6.

Students who either begin an initial IFSP/IEP or terminate an IFSP/IEP midyear will have at least two enrollment records. The first enrollment status record for students who begin an IFSP/IEP midyear will have a SEES of 1; the second enrollment status record will have a SEES of 4 or 6.

Mid-Year IFSP/IEP Terminations

The first enrollment status record for students whose IFSP/IEP were terminated midyear will have a SEES of 4 or 6, the second enrollment status record will have a SEES of 7. At the end of the school year the students' Primary Disability and Instructional Setting should reflect what was current at the time the IFSP/IEP was terminated. Early Childhood disabled students whose IFSP/IEP are terminated midyear will have only one enrollment record. There is no need to report a second record with a SEES of 7 as state aid or enrollment credit will not be generated for that record and the students' Status End code of 21 indicates termination of service.

The following school year the SEES of 7 reverts to a SEES of 1, for school age students. If a third enrollment record is required for the student in the same year, it would have a SEES of 1.

Notes: General education revenue will follow all students who transfer to a nonresident district via the following programs, irrespective of IFSP/IEP status:

1. Open Enrollment, Minnesota Statutes, section 124D.03, State Aid Category (SAC) 01.
2. Parent Initiated Agreements between School Boards, Minnesota Statutes, section 124D.08, subdivision 2, SAC 11.
3. Continued Enrollment of Juniors and Seniors, Minnesota Statutes, section 124D.08, subdivision 3, SAC 04.
4. Graduation Incentives Program, Minnesota Statutes, section 124D.68, SAC 03.

The SAC code should not be changed for students who transfer into a district via one of these programs and then have an IFSP/IEP written. Leave the SAC as it was originally reported.

Students who transfer to a State-Approved Alternative Program (SAAP) that is operated without a fiscal host will generate education revenue for the resident district.