

## Early Learning Scholarship Administration (ELSA) Release Notes: March 2019

The ELSA updates released in March 2019 included “close of fiscal year” functionality for MDE Internal administrators and a reintroduction of the address auto-suggestion feature, now supported by a different tool. A bug fix related program/site display was also included in this month’s releases.

### I. Close of Fiscal Year

Although the action to close a fiscal year is only available to MDE, the close of a fiscal year affects some views and functions usually available to system users with the Scholarship Administrator (SA) and Area Administrator (AA) role. The close of a fiscal year in ELSA has the following impacts on SA/AA system users:

- Awards in the closed fiscal year cannot be edited/updated.
- No new scholarship payment requests can be added for awards in the closed fiscal year.
- Scholarship payment requests with awards in the closed fiscal year that are in *Open* status are moved to *Held* status automatically.
  - If the child scholarship payments in a request are a mix from awards in an open fiscal year and a closed fiscal year, the system separated out the payments by fiscal year, and a newly formed payment request with only closed fiscal year payments is moved to *Held* status.
  - Scholarship payment requests with awards in the closed fiscal year that are in *In Progress* status at time of close continue to be monitored for processing by the system.
- Awards in the closed fiscal year are not included within the Award List view.
  - Prior to this update, inactive awards in past fiscal years were visible using the Award Status filter on the Award List page.
  - If awards created in a closed fiscal year need to be viewed, the Child Search still works for that purpose.

### II. Address Auto-Suggestion

The address auto-suggestion/auto-complete feature became unreliable mid-2018. Attempts at troubleshooting did not resolve the reliability problems. In this release, the underlying tool was replaced with an alternative option that has proven reliable in testing. This feature is incorporated into the

Address sections of the Child and Parent/Guardian pages. After entering enough of the address to produce a match in the suggestions list, selecting the match fills in the rest of the fields in the address section (inclusive of County and Residential School District).

### **III. Other Changes / Bug fixes**

- The program and site names were not displaying on the Program Selection page after a save error due to a bug. This has been fixed.