



MARSS 205 Determining Resident District

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- Act of dwelling or living in a place. Residing.
- Resides within the district that operates the school. Residency.
- The District of Residence is used to:
 - Accurately calculate general education revenue.
 - Levy authority.
 - Determine responsibilities for tuition.

State Reporting for Residency

Minnesota Automated Reporting Student System (MARSS) Enrollment Record

- Student Resident District Number and Type
 - Only district types 1, 2 and 3 qualify as potential Minnesota resident districts.
 - Charter schools (district numbers starting with 4000) cannot be considered a resident district for reporting purposes.

- **Foster Home**

- Foster home
- Foster home of a relative
- Pre-adoptive home

- **Foster Facility**

- Group home
- Emergency shelter
- Residential facility

- **Guardianship or Conservatorship**

- Courts have appointed a guardian when parent is not known or child is in protective custody. Or parents whereabouts are unknown.

- **Special Pupil**

- Student is a resident of where the student is living.

- **Parent**

- Biological or adoptive parent of the student.

MARSS Manual Appendices

- **Appendix K**

- Student does not have an individualized education program (IEP).

- **Appendix K1**

- Student has an IEP.

MARSS Manual Appendix K

- Resides with Parent
 - Safe at Home
 - Non-Minnesota Residents
- Homeless
 - Where parent resides
 - Minnesota Statutes, section 120A.20 subdivision 2
- Divorced Parents
- Parental Rights Terminated
- Foster Home
- Parent Choice
- Attorney General's Opinion
- Emancipated Youth

MARSS Manual Appendix K (2)

Foreign Students

- J – visa
- F – visa
- B – visa

Care and Treatment Placements – K

Care and Treatment Placements

- Students placed in the following facilities by someone other than the district are considered to be placed for care and treatment:
 - Chemical dependency and other substance abuse treatment centers;
 - Shelter care facilities;
 - Home, due to accidents or illness;
 - Hospitals;
 - Day treatment centers;
 - Correctional facilities;
 - Residential treatment centers; and
 - Mental health programs.

MARSS Manual Appendix K (3)

- Placed in a Minnesota Care and Treatment Facility
 - Placed by Parent or Medical Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Placed in a Non-Minnesota Care and Treatment Facility
 - Placed by Parent or Medial Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Parent Placed for Treatment
- Married Students Placed for Treatment

MARSS Manual Appendix K1

First Priority – Parents

- If a student is living with a parent whose parental rights have not been terminated, the district of residence is where the parent and student reside together.
- If the student has an IEP and is in a foster facility or typical foster home, the resident district is the district where the parent with legal custody resides.
- If the student is in a typical foster home situation and the parental rights are terminated, the district where the student resides is the district of residence.
- If the student is in a foster facility and the parents are out-of-state, can't be located or are unknown, then we use the second priority. Minnesota Statutes, section 125A.17.

Second Priority – Legal Guardian

- The district of residency is where the court-appointed guardian or conservator lives when:
 - Parental rights are terminated by court order; or
 - The parent's whereabouts are not known; or
 - The parent is not living within Minnesota; or
 - The parent is an inmate of a Minnesota correctional facility or resident of a halfway house under the Department of Corrections (DOC).

Third Priority – Commissioner

- The Commissioner has authority in certain situations to appoint or determine a district of residence. This is very seldom used and only in cases where there is no other option.

MARSS Manual Appendix K1

- Resides with Parent
 - Safe at Home
 - Non-Minnesota Residents
- Homeless
 - Where parent resides
 - Minnesota Statutes, section 120A.20 subdivision 2
- Divorced Parents
- Parental Rights Terminated
- Foster Home or Foster Facility
- Parent Choice

Foreign Students

- J – visa
- F – visa
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Care and Treatment Placements – K1

Care and Treatment Placements

- Students placed in the following facilities by someone other than the district are considered to be placed for care and treatment.
 - Chemical dependency and other substance abuse treatment centers;
 - Shelter care facilities;
 - Home, due to accidents or illness;
 - Hospitals;
 - Day treatment centers;
 - Correctional facilities
 - Residential treatment centers; and
 - Mental health programs.

MARSS Manual Appendixes – K1 (3)

- Placed in a Minnesota Care and Treatment Facility
 - Placed by Parent or Medical Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Placed in a Non-Minnesota Care and Treatment Facility
 - Placed by Parent or Medial Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Parent Placed for Treatment
- Students Age 18 through 21
- Married Students

Determining Resident District

If, after reviewing MARSS Manual Appendices K and K1, you're unable to determine a student's resident district:

- You may complete a [*Determining Resident District Form*](#) by responding to all questions and emailing the form to [MARSS](#).
- Minnesota Department of Education (MDE) staff meet weekly to discuss these forms. A response is provided after the meeting.

Procedure 29: Reporting of Students Placed for Residential Care and Treatment, Hospitalization or Partial Hospitalization

- Students placed for residential care and treatment are placed by the courts, medical authority, social services or parents, to some type of treatment program.
- District where facility is located is responsible to provide instruction.
- District providing instruction reports the student in MARSS.
- Resident district is responsible for the instructional costs and will generate general education revenue.

Residential Care and Treatment

Report Students using State Aid Category (SAC)

- 27 – for students receiving instruction from public school teachers employed by the local school district.
- 28 – for students receiving instruction from privately employed teachers the district is providing oversight of the education program.
- School file for on-site (educational program approved by MDE (§ 125A.515))
 - Show the number of Instructional Days in the core, required school year.
 - Length of Day should be similar to that provided to other students enrolled the school district at the same grade level. Summer instructional days not included.

Residential Care and Treatment (2)

School File for Students who Attend a Local Public School

- Only eligible to generate student membership for seat-based instruction, the time the student are scheduled to attend classes at the school site during the core, required school year.
- Ineligible to generate student membership in an extended day or extended year program. However, the student could attend a seat-based, during-the-day area learning center (ALC) and generate membership for the scheduled seat-based classes.

Residential Care and Treatment (3)

Placement Outside of Minnesota

- Resident district is financially responsible for instructional costs of students placed by a Minnesota entity outside Minnesota for care and treatment.
 - Reports the student with SAC 14
- Resident district is not financially responsible for:
 - Placed by other than a Minnesota entity, e.g., court in another state; or
 - For other than treatment or IEP purposes, e.g., general education purposes only.

- District in which the hospital is located is responsible for providing instruction to in-patient students who are placed there.
 - Resident district is financially responsible for instructional costs of students placed in a hospital.
 - A variety of instructional methods may be used.

Partial Hospitalization

- A partial hospitalization program is designed to treat a wide variety of psychiatric conditions in a critical medical setting under the care of psychiatrists. Different from a conventional setting under the care of mental health professionals.
- District in which the hospital is located is responsible for providing instruction to in-patient students who are placed there.
- A variety of instructional methods may be used.
- Resident district is responsible for providing transportation.

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Thank you!

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