



Minnesota Automated Reporting Student System (MARSS) 205 Determining Resident District

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- Act of dwelling or living in a place. Residing.
- Resides within the district that operates the school. Residency.
- The District of Residence is used to:
 - Accurately calculate general education revenue
 - Levy authority
 - Determine responsibilities for tuition.

State Reporting for Residency

MARSS Enrollment Record

- Student Resident District Number and Type
 - Only district types 1, 2 and 3 qualify as potential Minnesota resident districts.
 - Charter schools (district numbers starting with 4000) cannot be considered a resident district for reporting purposes.

- **Foster Home**

- Foster home
- Foster home of a relative
- Pre-adoptive home

- **Foster Facility**

- Group home
- Emergency shelter
- Residential facility

- **Guardianship or Conservatorship**

- Courts have appointed a guardian when parent is not known or child is in protective custody. Or, parents whereabouts are unknown.

- **Special Pupil**

- Student is a resident of where the student is living.

- **Parent**

- Biological or adoptive parent of the student.

MARSS Manual Appendices

- **Appendix K**

- Student does not have an individualized education program (IEP).

- **Appendix K1**

- Student has an IEP.

MARSS Manual Appendix K

- Resides with Parent
 - Safe at Home
 - Non-Minnesota Residents
- Homeless
 - Where parent resides
 - Minnesota Statutes, section 120A.20, subdivision 2
- Divorced Parents
- Parental Rights Terminated
- Foster Home
- Parent Choice
- Attorney General's Opinion
- Emancipated Youth

Foreign Students

- J – visa
- F – visa
- B – visa

Care and Treatment Placements – K

Care and Treatment Placements

- Students placed in the following facilities by someone other than the district are considered to be placed for care and treatment:
 - Chemical dependency and other substance abuse treatment centers
 - Shelter care facilities
 - Home, due to accidents or illness
 - Hospitals
 - Day treatment centers
 - Correctional facilities
 - Residential treatment centers
 - Mental health programs

MARSS Manual Appendix K (3)

- Placed in a Minnesota Care and Treatment Facility
 - Placed by Parent or Medical Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Placed in a Non-Minnesota Care and Treatment Facility
 - Placed by Parent or Medial Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Parent Placed for Treatment
- Married Students Placed for Treatment

MARSS Manual Appendix K1

First Priority – Parents

- If a student is living with a parent whose parental rights have not been terminated, the district of residence is where the parent and student reside together.
- If the student has an IEP and is in a foster facility or typical foster home, the resident district is the district where the parent with legal custody resides.
- If the student is in a typical foster home situation and the parental rights are terminated, the district where the student resides is the district of residence.
- If the student is in a foster facility and the parents are out-of-state, can't be located or are unknown, then we use the second priority. Minnesota Statutes, section 125A.17.

Second Priority – Legal Guardian

- The district of residency is where the court-appointed guardian or conservator lives when:
 - Parental rights are terminated by court order; or
 - The parent's whereabouts are not known; or
 - The parent is not living within Minnesota; or
 - The parent is an inmate of a Minnesota correctional facility or resident of a halfway house under the Department of Corrections (DOC).

Third Priority – Commissioner

- The commissioner has authority in certain situations to appoint or determine a district of residence. This is very seldom used and only in cases where there is no other option.

MARSS Manual Appendix K1

- Resides with Parent
 - Safe at Home
 - Non-Minnesota Residents
- Homeless
 - Where parent resides
 - Minnesota Statutes, section 120A.20, subdivision 2
- Divorced Parents
- Parental Rights Terminated
- Foster Home or Foster Facility
- Parent Choice

Foreign Students

- J – visa
- F – visa
- B – visa

Care and Treatment Placements – K1

Care and Treatment Placements

- Students placed in the following facilities by someone other than the district are considered to be placed for care and treatment.
 - Chemical dependency and other substance abuse treatment centers
 - Shelter care facilities
 - Home, due to accidents or illness
 - Hospitals
 - Day treatment centers
 - Correctional facilities
 - Residential treatment centers
 - Mental health programs

MARSS Manual Appendixes – K1 (3)

- Placed in a Minnesota Care and Treatment Facility
 - Placed by Parent or Medical Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Placed in a Non-Minnesota Care and Treatment Facility
 - Placed by Parent or Medical Authority
 - Placed by a Minnesota Agency, Courts or Human Services
 - Placed by a Non-Minnesota Entity
- Parent Placed for Treatment
- Students Age 18 through 21
- Married Students

Determining Resident District

If, after reviewing MARSS Manual Appendices K and K1, you're unable to determine a student's resident district:

- You may complete a [*Determining Resident District Form*](#) by responding to all questions and emailing the form to [MARSS](#).
- Minnesota Department of Education (MDE) staff meet weekly to discuss these forms. A response is provided after the meeting.

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Thank you!

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