

MDE District Assessment Coordinator Webinars and Trainings (2020–21)

This document provides dates and times for Minnesota Department of Education (MDE) trainings for District Assessment Coordinators (DACs). Detailed information, links to prerequisites, registration, and any changes to these planned trainings (if needed) will be provided in the weekly *Assessment Updates*. In addition, information about WIDA/Data Recognition Corporation (DRC) and Pearson trainings are provided in the *Assessment Update*.

Title	Date	Time
<p style="text-align: center;">Virtual New DAC Orientation</p> <p>Prerequisites: <i>Understanding Training Requirements, Scheduling Testing, Testing Policies and Procedures</i> modules; <i>Minnesota Assessments Overview</i> module is optional</p>	<p>Session 1: Oct. 20</p> <p>Session 2: Oct. 21</p> <p>Session 3: Oct. 22</p>	<p>Session 1: 9–11 a.m.</p> <p>Session 2: 9 a.m.–noon</p> <p>Session 3: 9–11:30 a.m.</p>
<p style="text-align: center;">October New DAC Q&A Webinar</p> <p>Prerequisites: Same as Virtual New DAC Orientation, if not already completed</p>	<p>Oct. 27</p>	<p>2–3 p.m.</p>
<p style="text-align: center;">November New DAC Q&A Webinar</p> <p>Prerequisites: <i>Procedures Manual</i> chapters:</p> <ul style="list-style-type: none"> • Chapter 2 (Overview of Statewide Assessments) • Chapter 3 (Roles and Responsibilities for Testing) • Chapter 5 (Responsible and Ethical Practices to Maintain Test Security and Test Score Integrity) 	<p>Nov. 17</p>	<p>2–3 p.m.</p>
<p style="text-align: center;">December New DAC Q&A Webinar</p> <p>Prerequisites:</p> <ul style="list-style-type: none"> • Chapter 4 (General Supports, Linguistic Supports, and Accommodations for Minnesota Assessments) from the <i>Procedures Manual</i> • Pretest Editing recorded online training 	<p>Dec. 1</p>	<p>2–3 p.m.</p>
<p style="text-align: center;">December New DAC Q&A Webinar – Preparation for Test Administration Training</p> <p>Prerequisites: <i>Procedures Manual</i> chapters:</p> <ul style="list-style-type: none"> • Chapter 6 (Overview of Test Administration) • Chapter 7 (Before Test Administration) 	<p>Dec. 8</p>	<p>2–3:30 p.m.</p>

Title	Date	Time
Virtual Test Administration Training for all DACs	Dec. 15–Dec. 17 (Session dates TBD)	Session times TBD
January New DAC Q&A Webinar Prerequisites: Chapter 8 (Test Administration) from the <i>Procedures Manual</i>	Jan. 12	2–3 p.m.
February New DAC Q&A Webinar Prerequisites: <ul style="list-style-type: none"> • Chapter 9 (Student Participation and Students in Special Circumstances and Situations) from the <i>Procedures Manual</i> • <i>Understanding Student Precode</i> module 	Feb. 23	2–3 p.m.
March New DAC Q&A Webinar Prerequisites: None; Q&A focused on test administration	March 16	2–3 p.m.
April New DAC Q&A Webinar Prerequisites: Chapter 10 (After Test Administration) from the <i>Procedures Manual</i>	April 13	2–3 p.m.
DAC Feedback Sessions – Format TBD	Week of May 12	TBD
May New DAC Q&A Webinar Prerequisites: Posttest Editing and Graduation Requirements Records (GRR) recorded online trainings	May 25	2–3 p.m.
June New DAC Q&A Webinar Prerequisites: <ul style="list-style-type: none"> • Chapter 11 (Minnesota Assessment Results) from the <i>Procedures Manual</i> • MDE Introduction to District and School Student Results (DSR and SSR) Files recorded online training 	June 15	2–3 p.m.