

## Title I, Part A Carryover Guidance

The Elementary and Secondary Education Act (ESEA) states that local educational agency (LEA) may carry over up to fifteen percent of the current year Title I, Part A allocation. The carryover limitation is calculated by taking the amount of the award and subtracting the total expenditures incurred by September 30. For example, an award received on July 1, 2019, would use the total expended by September 30, 2020. Any funds transferred from FIN414 and/or FIN433 become part of the Title I, Part A allocation and apply to the 15 percent carryover limitation. The percentage limitation does not apply to LEAs that receive \$50,000 or less in Title I, Part A funding for any fiscal year.

## Waiver of Excess Title I, Part A Funds

Under normal circumstances, LEAs are allowed to carry over only 15 percent of their current year Title I, Part A allocation to be used in the subsequent school year. In the event that the carryover funds exceed the allowed percentage an LEA can opt to request a waiver to keep the excess carryover funds once every three years. If the LEA receives a waiver, the excess carryover can be spent during the following school year.

In response to the COVID-19 pandemic, the U.S. Department of Education has granted the Minnesota Department of Education the authority to grant these waivers more frequently than once per three years. For Federal Fiscal Year 2019 (FFY19/SSY20) funds, an LEA has two options:

1. An LEA can opt to request a waiver to keep the excess FFY 2019 carryover funds, even if such a waiver has been granted in the previous three years. If the LEA receives a waiver, the excess carryover is then carried forward and can be spent during the following school year.
2. If the LEA does not request a waiver, the excess funds are deducted from the LEA's allocation and are reallocated to other LEAs receiving a Title I, Part A allocation.

## Applying for a Waiver

If an LEA has excess carryover funds, the LEA should complete the Minnesota Title I, Part A Waiver Request found on the Title I, Part A page of Elementary and Secondary Education Act (ESEA)/Federal Title Programs webpage. Waivers should be requested:

1. after the LEA's total carry over amounts are known, and
2. by the published due date

School districts needs to apply for this waiver. Failure to apply for the waiver by the due date will result in excess funds being deducted from the LEA's allocation and are reallocated to other LEAs receiving Title I, Part A funds.

## Questions

Questions regarding Title I, Part A carryover funds can be directed to the Equity and Opportunity Division at [mde.esea@state.mn.us](mailto:mde.esea@state.mn.us) or by calling 651-582-8579.